

# Nevada County Superintendent of Schools

112 Nevada City Highway  
Nevada City, CA 95959  
[www.nevco.k12.ca.us](http://www.nevco.k12.ca.us)

Position Applied For \_\_\_\_\_

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

## APPLICATION FOR CLASSIFIED POSITION

Please Print or Type

Applicants are requested to complete this form in its entirety. A formal letter of interest, and a complete resume, are required as part of the application process.

Name:		Phone #:	
Address:		Work ph #	
City/Zip:		Message	
Driver's License Number:			

**RECORD of WORK EXPERIENCE:** (start with most recent experience and account for any gaps in employment. Attach additional pages if needed)

Title/Work Position	Dates of Employment	District/City, State

Have you ever been convicted of a felony, or plead no contest in a felony, or been convicted of a misdemeanor resulting in imprisonment or a fine over \$500 during the last ten years?  Yes  No

If yes, explain:

Do you have any physical limitations to perform the job applied for?  Yes  No

If yes, explain the type of accommodation required

All NCSoS employees will be fingerprinted. A current tuberculosis test will be required.

<b>RECORD of EDUCATION:</b> Highest grade completed: Elementary    High School    College    Other		
Institution	Dates (MM/YY)	Degree/Diploma or Units/Major

List skills, qualifications or other experiences, which you feel especially, qualify you for this position:

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**REFERENCES**

Give names, titles, addresses and telephone numbers of former employers or individuals who are familiar with your work that we may contact. This will be done confidentially.

1. Name:		Title:		Phone #	
Address:					
2. Name:		Position:		Phone #	
Address:					
3. Name:		Position:		Phone: #:	
Address:					

Do you object to our office contacting references other than those listed above on your resume or in your confidential papers?  
 Yes     No

Describe experience/training on word processing & spreadsheet equipment and software you are familiar with:

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My signature below authorizes the Nevada County Superintendent of Schools Office to conduct a background investigation and authorizes release of all information concerning my application for employment. Further, I hold harmless any individual or firm for any information that they may provide in this investigation which may include such information as

criminal or civil convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation, hereby release the County Superintendent's office and the reference source from any and all liability in connection with its release or use. This release includes the sources cited above and specific examples as follows: law enforcement agencies and any locality to which they may refer for release of information pertaining to any findings of child abuse or neglect investigations involving me.

Furthermore, I certify that I have made true, correct, and complete answers and statements on this application with the knowledge that they may be relied upon in considering my application, and I understand that any omission or falsely answered statement made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the school / Nevada County Superintendent of Schools Office.

Be advised that your application may be shared with other districts/county offices. If you approve, check the appropriate box.  Yes  No

Signature of Applicant:		Date:	
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***NCSoS is an affirmative action equal opportunity employer.***

***Return Application To:***

Yuba River Charter School  
13026 Bitney Springs Road #3  
Nevada City, CA 95959  
Phone 530-272-8078  
Fax 530-272-1952  
info@yubariverschool.org